

University Health Care Trading Partner Set-Up Form

Please complete a separate form for each trading partner number if you are sending files for more than one trading partner.

Trading Partner Number:

Trading Partner Name:

What type of file will you be submitting? Please check the file that applies:

4010 837 Institutional

4010 837 Professional

How are you submitting your claims? Please check that which applies:

Direct connect through UHIN

Proclaim

UHINet

UHIN contracted clearinghouse *

Other clearinghouse *

Trading Partner Contact Person:

Title:

Phone number:

Fax:

Email address:

** If using a clearinghouse, please provide us with your contact at the clearinghouse*

Clearinghouse:

Contact Person:

Phone number:

Email address:

Provider Information

Pay to Provider Name and NPI (if different then Billing Provider):

Billing Provider Name and NPI (if different then Rendering Provider):

*Tax Identification Number (TIN):

Rendering Providers and NPI's (professional claims only):

If multiple TIN's are being submitted under one trading partner #, please list all TIN's and all associated rendering providers.

Please fax to (801) 587-6433

For more information please contact Ramsey Rudolph at (801) 587-6653 or Josh Wyatt at (801) 587-6426.